

# WAREHOUSE OPERATIVE APPRENTICESHIP



**DURATION**  
12 months



**AREA OF THE BUSINESS**  
Warehouse



**QUALIFICATION**  
Level 2 Apprenticeship, equivalent to 5 GCSE Passes



**ENTRY REQUIREMENTS**  
Colleagues on a permanent contract, working within a Warehouse environment and must not already hold a Level 2 qualification or above in Warehousing



**WHO IS THIS PROGRAMME FOR?**

Newly appointed colleagues and existing colleagues looking to improve their operational knowledge and broaden their skills in a warehousing role. Colleagues should have been in the role for no longer than 6 months.

Individuals on this programme will gain skills in all Warehousing operations including booking in, loading, uploading and picking. Apprentices will build knowledge in safety, logistics, supply chain and customer service. All apprentices are required to attend training on a new piece of manual handling equipment to complete their apprenticeship.

The programme is designed to support business strategy, vision and values while building an experienced and high performing team to deliver the results.

## THE PROGRAMME

### L2 BMF Warehouse Operative



**Timescale:**  
12 Months

**Entry Criteria:** Colleagues on a permanent contract, working within a Warehouse environment

0-12 months	<p><b>Welcome to the Apprenticeship</b></p>	<p><b>Safety &amp; Recycling</b> Working in the warehouse and keeping yourself and others safe</p>	<p><b>Goods in</b> Understanding the booking in process</p>	<p><b>Loading trailers</b> Understanding loading within operational practices</p>	<p><b>Unloading trailers</b> Understanding unloading within operational practices</p>
	<p><b>Manual Handling Equipment</b> Learning a new piece of MHE</p>	<p><b>Picking</b> Undering the picking process and the link to business performance</p>	<p><b>Supply chain &amp; Logistics</b> Develop your supply chain industry knowledge</p>	<p><b>Communication and Customer service</b> Understanding your customers and delivering great service through effective communication skills</p>	

Month 12 - 15

**End point assessment**

To include a knowledge test, an observation and a professional discussion

## WHAT WILL THE LEARNING LOOK LIKE?

We're focused on making the learning experience engaging for the apprentice and sector relevant. The apprentice will build on their knowledge, skills and behaviours a number of different ways, including:



Webinars to share knowledge and develop skills. The webinars are supported by subject specialists and a great opportunity for networking with other BMF members.



A dedicated Apprentice coach will support the apprentice and their line manager during the programme, They will be in regular contact to monitor success and review an individualised learning plan.



Personal development planning is key to the programme and will ensure the learner has clear goals to meet their development needs and future career aspirations.



Technology will be used during the apprenticeship for research, completing e-learning, capturing evidence of learning and attending webinars.



Subject experts within the workplace will be key to building knowledge, skills and behaviours. They play a vital role in providing feedback while on the programme.

## WHAT COULD THE FUTURE LOOK LIKE?

This programme will equip apprentices with the skills they need to be an expert within their job role. They will be applying their learning in the warehouse to drive operational efficiency, business performance and demonstrate health and safety practices.

Successful completion of this programme could support future development. There are opportunities to apply for other apprenticeships, for example the Level 3 Team Leader programme.

### HOW TO APPLY?

Contact us at [info@leapapprenticeships.co.uk](mailto:info@leapapprenticeships.co.uk) with your name, contact number and email address.